	Action Plan for Activities under Twinning Aggrement between NIT Raipur and VEC Lakhanpur Out Comes: Support for TEOIP activities							
Activity No.	Name of the Activity for VEC Lakhanpur	Resources From VEC Lakhanpur		Person Responsible at VEC Lakhanpur	Time Frame	Expenses	Indicators	
1	Estabilishment of TEQIP office	An individual offices space, Computer system, Printer, office furniture, stationary items and other logistics.		Principal, TEQIP Coordinator	31st Dec - 2017	From TEQIP grant/ Institute Fund of VEC	Fully functional TEQIP office	
2	Nomination of TEQIP Coordinator & Nodal Officers	Faculty and staff members		Principal & TEQIP Coordinator	31st Dec - 2017		TEQIP Coordinator and Nodal Officers nominated	
3	Recruitment of office staff for TEQIP Cell	Advertisment against recruitment	Format for recruitment and appointment on contractual basis.	Principal & TEQIP Coordinator	31st Jan - 2018	From TEQIP grant/ Institute Fund of VEC	Staff members recruited for TEQIP Cell	